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MEDICAL POLICY

- Parents / carers have the prime responsibility for their child's health, and must therefore ensure they provide the school with sufficient and up-to-date information about their child's medical needs and condition.

Care plans

- For children with on-going medical needs, parents/carers must consult the relevant healthcare professionals and supply the school with a specific care plan.
- Care plans must detail the condition, special requirements and what actions to take in an emergency.
- Care plans will be treated confidentially and stored securely by the school.
- Care Plans must identify any specific training required by relevant school staff to manage the needs identified on the Care Plan & to enable the child to remain in school where possible.

Prescribed medicines

- Children who are competent are encouraged to take responsibility for managing their own medicines and procedures.
- If a learner is unable to self-administer a prescribed medicine, it will be stored securely by the school, and only administered by suitably trained staff with written consent and instructions from parents/carers.
- Prescribed medicines not in their original container or without clear instructions from the prescriber for administering and dosage will not be accepted.
- Unused medicines must be returned to the parents/carers to arrange for safe disposal.
- Asthma inhalers must be easily accessible allowing them to be administered when and where necessary.

Other medication

- Pain relief may only be brought into school for personal use by the learner and the quantity must be the minimum appropriate amount. With specific reference to paracetamol, ibuprofen or codeine should only be two tablets because the repeat use is four hours. Therefore, since the learner could have taken two before leaving home in the morning, the two they have with them, they can then take two when they return home.

Record Keeping

- Written records will be kept of all medicines administered to children.

Educational visits

- The school will consider any reasonable adjustments to be made in order to enable children with medical needs to take part fully and safely in off-site visits.
- Visit leaders must ensure they are fully aware of the medical conditions of all learners taking part and have the knowledge and expertise to manage these conditions.
- Information regarding learners' medical conditions and needs should be gathered as early as possible in the planning of a visit; for example, within the initial expression of interest from the parents so that the school and visit leader can incorporate any arrangements and adjustments within the visit planning.
- Care Plans will be included in the medical information provided to the trip leader.

Sporting activities

- Many children with medical needs will be able to participate in sporting activities. Parents/carers must however ensure that their child's care plan clearly states any additional precautionary and emergency measures staff supervising sporting activities should take into consideration
- Sporting activity leaders must ensure they are fully aware of the medical conditions of all learners taking part and have the knowledge and expertise to manage these conditions
- Care Plans will be included in the medical information provided to the sporting activity leaders.

Staff training

- The school will take reasonable steps to ensure specific staff are trained to deal with the requirements of a particular care plan.
- First-aiders will be trained in the use of defibrillators.

Confidentiality

- All medical information will be treated confidentially.

First aid

- In the case of a medical emergency, the first aid procedures will be followed, and care plans consulted where applicable.
- in situations of severe incidents, children must be accompanied to the school reception.

Liability & Indemnity

The school must ensure the appropriate level of insurance is in place and appropriately reflects the level of risk.

Key supporting documentation

Supporting pupils at school with medical conditions (Department for Education 1 September 2014)

This policy was adopted by the School Management on _____

This policy has been made available to school personnel and is readily accessible to parents and learners on request.

This policy will be reviewed and updated every year.

Signed_____ Date: _____

School Management

Signed_____ Date: _____

Principal

Signed_____ Date: _____

Educator Representative