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POLICY REGARDING SMOKING

PHILOSOPHY

- There is a growing need to ban smoking at the school for medical and financial reasons, as well as because of the influence of passive smoking on learners and educators.

AIMS

- The School Management have a responsibility as employers to protect all their partners.
- In an attempt to satisfy the needs of smokers and non-smokers and to create a safe and healthy environment for working and learning for all partners, the school intends to implement a programme for the phasing out of smoking.
- The programme is not aimed at punishing smokers, but to consider and improve the health of all those involved.

POLICY OF THE EDUCATION DEPARTMENT – GUIDELINES

- No smoking is allowed inside the school building the school premises .
- No smoking is allowed in front of learners during school hours and official extramural activities.
- This policy applies to all staff members at the school.
- Visitors – smoking is not allowed on the school premises.
- No smoking signs should be put up at the front door .

POLICY GOALS

- To inform smokers of the negative effects of smoking and to provide support to those who wish to stop smoking
- To change the work environment by eliminating the negative effects of passive smoking on non-smokers
- To provide all those involved in the school with a healthy work environment and to prevent conflict between them

NON-SMOKING AREAS

- All classrooms, individual offices, toilets, reception area, passages, kitchen, hall and venues inside the school

SMOKING AREA

- Outside the school premises.

CONTENT

- Smoking is not allowed in front of learners during official school hours and sports events.
- This policy applies to all staff members, parents and learners of the school.
- Visitors are not allowed to smoke inside the school premises.
- No smoking signs should be put up to be visible to all.

IMPLEMENTATION AND LEGAL IMPLICATIONS

- The smoking policy will be implemented from the day of adoption
- At the appointment of a new staff member the policy should be bought to his or her attention.
- The policy applies to all those involved in the school.
- All relevant laws, as referred to in Circular 108/2000, apply to this policy.

EVALUATION INSTRUMENT

- The effectivity of the policy should be monitored by doing a survey by means of a questionnaire regarding attitudes and implementation amongst all those involved.
- It is the responsibility of all those involved to make sure that the smoking policy is implemented correctly to ensure a pleasant work environment.

REVISION OF POLICY

- The policy should be changed and adapted according to the applicable legislation, as informed per official circular sent by the Education Department to schools.

- The evaluation should indicate whether any changes should be made to the policy at a specific school to comply with the existing legislation.

This policy was adopted by the School Management on _____

This policy has been made available to school personnel and is readily accessible to parents and learners on request.

This policy will be reviewed and updated every year.

Signed_____ Date: _____
School Management

Signed_____ Date: _____
Principal

Signed_____ Date: _____
Educator Representative