

BLESSED ASSURANCE ACADEMY DAY CARE AND AFTER CARE CENTRE



P. O. Box 2107, Ermelo 2350.

1 Botma Street,

Tel: 0681485116/0788 619950

Email: blessedassurancesa@gmail.com

BADCAC N.P.O NO: 158-588

PLEASE NOTE THAT THIS IS A FEE PAYING SCHOOL OF 11MONTHS (JANUARY-NOVEMBER)

ADMISSION FORM AND FEE AGREEMENT: 202

In recognition of _____ being accepted into Blessed Assurance Day Care Centre for 202.... academic year, I hereby agree to comply with the following:

1. Tuition fee: payment is required in full on the first 7 days of every month.

Fee structure: fees are payable starting from January to November as follows:

0-3 years: R1 200 monthly

4-5 years: R1 250 monthly

NB: Registration fee of R600 is payable for each child which is non-refundable and also re-registration fee of R250. Your child's place will only be secured when the registration fee is paid.

I _____ understand that should the required fees not paid by the date mentioned above, the school may suspend or terminate the registration of my child/children and I am bound by the whole year fees payment or the outstanding balance for the year. I also understand that when the fees are not paid by the first 7 days of the month and my child/children been suspended, terminated or withdrawn you will be handed over to our attorney for collection of the outstanding fees. In event of account being handed over for collection, the parent will be responsible for the costs of the collection on an attorney client scale. Again I understand that should I withdraw my child from the school, the tuition fee for my remaining child/children may not change and I am bound by the whole year fee payment whatever reason.

Late account administration fee: R50 per month if applicable.

If your child is picked up late: from 17:00 going will be charged R50.

If your child attends school on Saturday's or on holidays: R100 charged.

I understand that, should I wish to remove my child from the school, I am required to give two calendar months' notice.

PARENT/GUARDIAN Signature: _____

GENERAL INFORMATION AND RULES FOR DAY AND AFTER CARE CENTRE

- The school gate opens at 06:15.
- The educational program starts at 07:30.
- All children have to be in the classroom no later than 07:20.
- If it happens that you cannot fetch your child on time please call the school - **0788 619950**
- Children can be picked up from 13:30 to 17:00. Penalty fee for picking your child late.
- After the third time your child is been picked up late and without paying the penalty charges and without communication, he/she will automatically lose his/her place at the school.
- The school gate will be locked during the day to ensure the safety of the children.
- Your child will not be allowed to leave with a strange person or transport means unless you arrange it with us by phone or letter.
- School fees are payable latest by the 7day of every month.
- If the school fees are not paid at the stated period your child might lose his/her place at the school.
- If your child cannot attend school for any reason, please contact us as soon as possible on any of the numbers above.
- Sick children have to stay home until they are healthy again.
- Every child must have extra set of clothing that is parked. Let your child wear functional shoes to school or send the child barefoot if the weather permits.
- A hat is required during the summer.
- Do not allow your child to bring toys to school unless they are asked by their teacher.
- Forms must be completed in full and as soon as possible.
- Any change in address or telephone number must be reported at the office.
- Uniform is compulsory and needs to be worn every day.
- In terms of the contract school fees are paid before the 7 days of every term.
- A full annual payment is required prior to a learner being withdrawn from the school.
- School fees payment are not refundable.
- **If your child attends school on Saturday's or on holidays R100 will be charged**
- Food/feeding of kids are optional; therefore parents who want their kids to be fed must provide the school with the food requirement to prepare for them.

I _____, read the rules and undertake to comply with it.

Signature of Parents/Guardian _____

Our banking details are as follows:

Bank: FNB

Account No: 62561886189

Please use your child's name as reference.

ENROLMENT FORM

A COPY OF CHILD'S BIRTH CERTIFICATE, CLINIC CARD AND PARENT IDENTIFICATION DOCUMENT HAS TO ACCOMPANY THIS FORM

CHILD'S SURNAME	CHILD'S FIRST NAME
CHILD'S OTHER NAMES	CHILD'S ID
DATE OF ENROLMENT	ADMISSION NUMBER
DATE OF BIRTH	NATIONALITY
HOME LANGUAGE	CHILD'S KNOWLEDGE OF ENGLISH
POSTAL ADDRESS	HOME ADDRESS
NAME OF LEGAL GUARDIAN	PARENT'S STATUS MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> COHABITING <input type="checkbox"/>
NAME OF THE PERSON PAYING FEES	HOME TELEPHONE NO.
FATHER'S FULL NAMES	FATHER'S ID NO.
FATHER'S OCCUPATION	FATHER'S VEHICLE REGISTRATION NO.
FATHER'S WORK ADDRESS	FATHER'S WORK TEL. NO. /MOBILE NO./.....
MOTHER'S FULL NAMES	MOTHER'S ID NO.
MOTHER'S OCCUPATION	MOTHER'S VEHICLE REGISTRATION NO.
MOTHER'S WORK ADDRESS	MOTHER'S WORK TEL. NO. /MOBILE NO./.....

Number and ages of children in the family:

Mode of transport used by the child:

Name of person that will collect the child after school ends?

Type and color of vehicle:

Did the child receive occupational or special therapy?

If yes, please state the reason for the therapy?

Please state the grade you are applying for:

PLEASE NOTE

- In terms with your contract with the school, fees are paid on the first 7 days of each term.
- A full total termly payment is required prior to a learner being withdrawn from school.
- A non-refundable registration fee must be paid before acceptance form is signed.
- Payments of school fees are not refundable.
- Some stationary items and textbooks should be purchased by parents/guardian when list is received from the school.
- A box of A4 papers must be provided per term.
- A set of toilet papers must be provided per term.
- All stationary should be purchased from the school.

Full name:

Parent of:

ID number:

Signature: Date:

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Please use your child's name as reference